







## Lecture Recording and Copyright

Copyright guidelines that apply in face to face lectures may change when the lecture is being recorded. This table highlights the differences and should be used to guide practice.

Learning Resources	Face to Face Lectures/Classes	Recorded Lectures	Other considerations
<b>Lecturer's own presentation</b>	Copyright owned by QUT.	Copyright owned by QUT.	
<b>Other people's material:</b>			
Guest speaker's presentation	Copyright owned by speaker.	Copyright owned by speaker. Permission must be obtained.	Advise speaker if multiple copies will be made e.g. distribution of DVD.
Scanned images	Use permitted under statutory licence in Part VB of the <i>Copyright Act</i> .	Reproduction: copyright applies. <b>No change to practice.</b> Permitted under the statutory licence in Part VB of the <i>Copyright Act</i> .	Recordings begin with a statement referring to the statutory licence in Part VB of the Act.  Authors must be cited on each slide.
Film or video	Use permitted for educational purposes under Section 28 of the <i>Copyright Act</i> .	Reproduction: copyright applies. Permission must be obtained. Remove from recording if permission not granted.	Contact your Library Liaison Officer for more information about off-air recordings.  All recordings begin with a statement referring to the statutory licence allowing the use of off-air recordings.
Radio or Television	Use permitted under statutory licence in Part VA of the <i>Copyright Act</i> .	<b>However, off-air recordings may be reproduced</b> in accordance with Part VA of the <i>Copyright Act</i> .	Some audio/visual material may be licensed for more flexible or open use. Check individual licence terms for more information.
Sound and Music recordings	Use permitted for educational purposes under Section 28 of the <i>Act</i> and/or the Tertiary Music Licence.	Reproduction: copyright applies. The Tertiary Music Licence agreement permits music under ARIA and AMCOS to be recorded <b>but NOT downloaded</b> .	The Tertiary Music Licence agreement permits recording, however, downloading is NOT permitted. <b>It is recommended that music is NOT included in recordings</b> unless the music is otherwise licenced. Check individual licence terms for more information.
Web pages	Use permitted in face to face lectures.	Reproduction: copyright applies. Permission must be obtained unless site specific licence permits copying.	
<b>Live Streaming of a Lecture</b>	Live streaming is subject to the same copyright requirements as a live lecture. However, when the lecture is <i>also</i> being recorded, copyright requirements for recorded lectures will apply.		
<b>Recording is available online for streaming or download.</b>	When a recording is placed on Canvas for live streaming or download, the material is being <i>reproduced</i> and <i>communicated</i> . Permission granted from copyright owners must refer to both reproduction and communication rights.		

Resource	What I need to do
<p><b>Images</b></p> 	<p>Provide a reference for images that are not my own work</p> <p><i>Note: All lecture recordings begin with a standard copyright statement that covers use of images for educational purposes. This must not be removed.</i></p>
<p><b>Television or Radio recordings</b></p> 	<ul style="list-style-type: none"> <li>• Use an off air recording of the television program. These are recordings of television programs produced by QUT, accessible from Catalogue.</li> <li>• If an off-air recording is not available, you will need to gain permission from the network.</li> </ul> <p><i>All lecture recordings begin with a standard copyright statement that covers educational use of off-air recordings. This must not be removed.</i></p>
<p><b>Guest speakers</b></p> 	<p>Advise the guest speaker in advance that you would like to record their lecture. If they do not grant permission to be recorded, either stop or pause the recording during their presentation.</p>
<p><b>Video: YouTube &amp; Vimeo</b></p> 	<p>Recording a YouTube or Vimeo video that has been uploaded under the Standard Licence is <b>not covered by the statutory licence</b>. You must either:</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: #e1f5fe; padding: 5px; border: 1px solid #ccc;"> <p>Pause lecture recording when playing the videos and provide the link on Canvas.</p> </div> <p><b>OR</b></p> <div style="background-color: #e1f5fe; padding: 5px; border: 1px solid #ccc;"> <p>Gain permission from the creator of the video to use their work in a recorded lecture.</p> </div> </div> <p><i>Note: <a href="#">YouTube</a> and <a href="#">Vimeo</a> videos with a Creative Commons licence are safe to use.</i></p>
<p><b>Sound: Music recordings</b></p> 	<p>While the Tertiary Music Licence permits the recording of a music recording for educational purposes, <b>downloading is not permitted</b>. Therefore, it is recommended that you either:</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: #e1f5fe; padding: 5px; border: 1px solid #ccc;"> <p>Pause lecture recording when playing music.</p> </div> <p><b>OR</b></p> <div style="background-color: #e1f5fe; padding: 5px; border: 1px solid #ccc;"> <p>Gain permission from the creator of the music recording to use their work in a recorded lecture.</p> </div> </div>
<p><b>Use of web pages</b></p> 	<p>Live demos of web pages are not covered under the statutory licence. You must either pause the recording or gain permission from the creator of the web page. This excludes QUT websites.</p>

For full details of copyright requirements for teaching, including for lecture recordings refer to the QUT Copyright Guide: <https://www.library.qut.edu.au/copyrightguide/teachingsupp/>  
This document has been produced in consultation with the QUT Copyright Officer. (Lecture Recording & Copyright: updated November 2023)