QUT Library Collection Development Manual

3. Practices

3.4. Digital Repository

3.4.1 QUT Digital Collections

Identification Block

<table>
<thead>
<tr>
<th>QUT Library Collection Development Manual</th>
<th>3.4.1 QUT Digital Collections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Officer</td>
<td>Director, Library Services</td>
</tr>
<tr>
<td>Approval Authority</td>
<td>Library Leadership Team</td>
</tr>
<tr>
<td>Approval Date</td>
<td>November 2016</td>
</tr>
<tr>
<td>Date of Next Review</td>
<td>November 2019</td>
</tr>
</tbody>
</table>

Policy Statement

1. Purpose and scope
2. Background to the repository
3. Responsibilities
4. Collections
5. Service priorities
6. Access

3.4.1 QUT Digital Collections

1. Purpose and scope

QUT Digital Collections brings together digitised and born digital collections developed by QUT and made available via open access to support learning, teaching, research and cultural heritage use by the global community.

The potential benefits of QUT Digital Collections include:

- Use of collection content by QUT staff and students for teaching, learning and research purposes
- A digital history of QUT and its publications
- An increased number of Australian cultural heritage materials discoverable via the National Library of Australia’s portal, Trove and other discovery channels
- Global online accessibility of materials which are rare or too fragile to be handled frequently with ability to zoom in to images for increased detail
• An enhanced institutional reputation for QUT from providing collections of open access images and documents which will be of use to schools, practitioners, industry and the general public

• Engagement with community groups, such as historical organisations, the public, and interested alumni and the potential for future donations.

2. Background to the Digital Collections

The QUT Digital Collections commenced in 2010 with the establishment of the Asia-Pacific Images collection of geography research images.

Since then, the scope, and content has been broadened and the QUT Digital Collections now encompasses a range of collection types, including QUT research outputs, teaching and learning resources, and historical material of significance to QUT culture and heritage.

Item types include: images, pdfs, mp4’s, books, pamphlets, maps, posters, technical drawings, reports, orthophotos, programs, scripts, conference papers, articles, Acts, Regulations, periodicals.

New collections including alumni donations are established with consideration to uniqueness, digitisation costs and workload sustainability.

Digitisation of student work is generally outside the scope of collecting. Exceptions may be negotiated with Faculties in order to preserve fragile material and subject to relevant permissions being obtained.

3. Collections

The QUT Digital Collections is growing in scope to provide an increasingly diverse range of online collections of resources developed within QUT. There are currently twelve different collections with additional collections in preparation.

Current collections, include:

• Asia-Pacific Images (static)
• Cilento Gift Scripts (static)
• Construction Innovation (static)
• Digital Yarning (static)
• QUT Dance (growing)
• QUT Landscape Architecture (growing)
• QUT Proceedings (growing)
• QUT Publications (growing)
• QUT Stories (growing)
• QUT Visual Arts (growing)
• Queensland Law (growing)
• Sugar Research (static)
4. Access

All the items from all the digital collections are open access, can be searched via Google and are indexed via Trove (National Library of Australia)

http://trove.nla.gov.au/picture/result?q=nuc%3AQUT%5C%3ADC&sortby=desc
### Modification History

<table>
<thead>
<tr>
<th>Date</th>
<th>Sections</th>
<th>Source</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 November 2009</td>
<td>All</td>
<td>ADIR&amp;RS</td>
<td>Initial draft</td>
</tr>
<tr>
<td>4 January 2010</td>
<td>All</td>
<td>ADIR&amp;RS</td>
<td>Minor modifications following Information Resources Committee and Research Support Committee</td>
</tr>
<tr>
<td>6 December 2012</td>
<td>Formatting update</td>
<td>PA to Associate Directors, Library Services</td>
<td>Format overhaul in accordance with new Library look and feel</td>
</tr>
<tr>
<td>15 May 2013</td>
<td>All</td>
<td>ADIR&amp;RS via IRC</td>
<td>Added</td>
</tr>
<tr>
<td>October 2015</td>
<td>All</td>
<td>Information Resources Committee</td>
<td>Updating new collections</td>
</tr>
<tr>
<td>November 2016</td>
<td>All</td>
<td>ADIR&amp;RS (Acting) and Repository Resource Librarian via IRC</td>
<td>Major revision to scope and updating new collections</td>
</tr>
</tbody>
</table>