1. Purpose and scope

The Faculty of Law comprises the following organisational units:

- School of Law
- School of Justice
- Legal Practice Unit

The Law Library collection supports the learning, teaching, and research needs of staff and students from the Faculty of Law. It is important to note however that many of the disciplines within the School of Justice (e.g. criminology, sociology, public policy etc.) are supported by print collections housed within the Gardens Point Library (as well as online collections). The Law Library collection is available to all QUT students and staff.

2. Background to the collection

The Law Library is located on Levels 5 and 6 of C Block at Gardens Point Campus. The School of Law occupies the other floors of C Block. The School of Justice is located in X Block at Gardens Point Campus.
The School of Law was established in 1975. The Law School Library opened in 1977 with a small collection selected by the Head of the School of Law.

The focus of the collection has necessarily evolved as legal materials, particularly primary Australian materials (legislation and case law), have become, to a very large extent, readily available online. This revolution in legal publishing is due to “open law” initiatives such as AustLII and the online publication of legislation by the Office of Parliamentary Counsel or equivalent in each jurisdiction, state and Commonwealth. In addition, all the key legal research services (e.g. digests, citators, loose-leaf services) from the major legal publishers are published in online format. Most importantly, legal research is now in large part an online activity. A print collection of selected primary and secondary material continues to play a vital role, particularly where access to historical material is required or where print remains the authoritative version of a legal source.

From time to time the Law Library is offered donations of material from other law libraries in legal firms, barristers’ chambers, government departments, etc. Each request is considered on a case by case basis in consultation with the Dean, Faculty of Law (or delegate) and the Associate Director, Library Resources (Information Resources and Research Support).

3. Primary and secondary legal materials

The Law Library collection as a whole comprises primary and secondary legal materials, which are classified separately. Primary materials are sources of law, such as statutes and reports of cases. Secondary materials include scholarly monographs, textbooks, treatises, law reviews and journals, “loose-leaf” commentary services and legal reference publications such as citators, digests and encyclopaedias.

All print material is catalogued and Moys Dewey is the classification scheme used. Currently periodicals are not classified, but it is expected that in future the remaining periodical titles will be classified and interfiled with the monographs.

3.1. Primary materials

The Law Library collects primary legal materials from all Australian jurisdictions, New Zealand, the United Kingdom, Canada and the United States. Selected materials from other common law jurisdictions are collected, as are selected international primary legal materials. The Law Library aims to ensure that the QUT Faculty of Law has comprehensive access to Australian primary materials in either print or electronic format. The preferred format for primary materials is electronic, however print materials are collected or retained in cases where:

- Their historical significance requires their preservation and
- The ongoing availability of the electronic format is not sufficiently assured; or
- Where the print format is the only recognized authorized version and access to the authorized version is required.

Print primary materials may be relocated to the Gardens Point Store after consultation with the Faculty and the Associate Director, Library Services (Information Resources and Research Support).

Legislation

Where any of the following materials from any jurisdiction are freely available online from the website of the Office of the Parliamentary Counsel or equivalent, print holdings may be considered for de-selection in consultation with the Faculty:

- Annual/Sessional statutes
- Bills and explanatory memoranda
- Statutory instruments, regulations and rules
• Legislation reprints (current and archival)
• Hansard
• Parliamentary papers
• Gazettes

**Law Reports**

The Law Library holds the following law report series in either print or electronic format or both:

• The authorised reports for all courts of the Commonwealth of Australia and all state and mainland territory jurisdictions.
• Most other Australian report series.
• The authorised reports of superior courts in other common law jurisdictions.
• Reports of the decisions of courts, tribunals and other bodies in foreign jurisdictions where they are relevant to the teaching and research of the QUT Faculty of Law.

The preferred format for law reports is electronic, however the authorised reports of the High Court and Federal Court of Australia and those of the Supreme Courts of Australian states and territories are held in print.

**Duplicate Sets of Law Reports**

Where a law report series is held in both print and electronic formats, duplicate print holdings may be deselected (in consultation with the Faculty) or relocated to store.

**International Materials**

The preferred format for international materials, including international treaties, arbitral awards and decisions of international courts and tribunals is electronic.

**Rapoport Collection**

This is a separate collection of selected law reports which were donated by the Rapoport family in 2002 in memory of David Rapoport, QC, of Toowoomba, Queensland.

The Rapoport Collection is managed in accordance with CDM Guideline 3.5.1 Donations and CDM Guideline 3.6.5h Special Collecting Areas: Rare Materials.

**3.2. Secondary materials**

Secondary materials include scholarly monographs, textbooks, treatises, law reviews and journals, “loose-leaf” commentary services and legal reference publications such as citators, digests and encyclopaedias.

**Books**

The Law Library manages the collection of books, including monographs, textbooks and treatises in accordance with CDM 2.0 Collection Development Principles. In view of the historical aspect of many forms of legal research, print books relevant to the development and history of law in Australia and other common law jurisdictions may be retained where they might otherwise be discarded in accordance with CDM Guideline 4.12 Deselection.
Periodicals
The Library manages the collection of legal periodicals (law reviews and journals) in accordance with CDM Guideline 3.2.2 Serials including Online Databases. The preferred format for periodicals is electronic.

Microfilm
The Law Library has a small microfilm collection. Low use materials from this collection may be relocated to Store.

Reference Collection
The Reference Collection comprises digests, citators, legal encyclopaedias, encyclopaedias of forms and precedents, and journal indexes covering Australia and other jurisdictions. Other types of material in this collection include legal dictionaries, dictionaries of words and phrases, general dictionaries, legal bibliographies and dictionaries of abbreviations. The preferred format for all reference materials is electronic.

4. Other Law Library collections

Archival Legislation Collection
The preferred format for superseded or repealed consolidated Acts (Acts reprints) is electronic. Superseded reprints that are not available online may be retained.

Stack Collection
The QUT Law Library retains some older material on site that is considered important to legal researchers. This type of material includes:
- Superseded or cancelled Australian loose-leaf services;
- Older editions of the classic texts from the Sweet & Maxwell “Common Law Library” series; and,
- Older editions of legal encyclopaedias and other reference materials where there is information unavailable elsewhere.

The stack collection will be closed and incorporated into the law general collection.

Course Reserve Collection
The short loan collection of prescribed texts and high demand items is managed in accordance with CDM Guideline 3.6.1 Course Reserve Collection.

Rare Book Collection
The Law Rare Book Collection has developed from a nucleus of scarce and old materials kept in an archival section. Donations have been received from Professor W. Duncan of books belonging to the Woolcock collection (Mr Justice Woolcock served on the Supreme Court of Queensland and while Parliamentary Counsel edited a consolidation of Queensland Statutes). Other material has been collected from the estate of Miss Keating and the collection of retired Mr Justice B. McLoughlin. Ms Carmel MacDonald, a former Principal Lecturer in Law, has also donated some rare material. The Rare Book collection is managed in accordance with CDM Guideline 3.5.1 Donations and CDM Guideline 3.6.5h Special Collecting Areas: Rare Materials.

South Pacific Collection
This material is on permanent loan to the Queensland Supreme Court Library.
5. **Superseded collections:**

As at January 2015, the following collections have been closed and the remaining material incorporated into the general law collection:

**Government Publications Collection**

The Government Publications Collection has been incorporated into the general collection of law secondary materials. Government publications are collected and managed in accordance with CDM Guideline 3.5.3 Government Publications.

**Continuing Legal Education (CLE) Collection**

The CLE collection has been incorporated into the general collection of law secondary materials. The preferred format for CLE materials is electronic.

**Law Reform Collection**

The Law Reform Collection has been incorporated into the general collection of law secondary materials. The preferred format for law reform materials is electronic.

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**Modification History**

<table>
<thead>
<tr>
<th>Date</th>
<th>Sections</th>
<th>Source</th>
<th>Details</th>
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<tbody>
<tr>
<td>7 Dec 2007</td>
<td>Several sections</td>
<td>ADIR via IRC</td>
<td>General updating of policy</td>
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<tr>
<td>26 Nov 2010</td>
<td>Several sections</td>
<td>LLM via IRC</td>
<td>General updating of policy</td>
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<td>10 December 2012</td>
<td>All</td>
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<td>Format overhaul in accordance with new Library look and feel</td>
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<tr>
<td>21 May 2015</td>
<td>1, 2, 3, 4, 5.</td>
<td>Law Library Manager via IRC</td>
<td>Change of branch library name. Complete revision with significant changes to all sections.</td>
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<tr>
<td>5 June 2015</td>
<td>Formatting update</td>
<td>PA to Associate Directors, Library Services</td>
<td>Format overhaul in accordance with new Library look and feel</td>
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