

QUT Library Collection Development Manual

6. Branch Libraries

6.4. QUT Clayton Utz Law Library

Identification block

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Contact Officer	Branch Library Manager, QUT Clayton Utz Law Library
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Policy statement

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6.4 QUT Clayton Utz Law Library

1. Purpose and Scope

The Faculty of Law comprises the following organisational units:

- [Law School](#)
- [School of Justice](#)
- [Legal Practice Unit](#)
- [Law and Justice Research Centre](#)

The Law School is responsible for undergraduate and postgraduate teaching programs. The postgraduate programs include award and non-award.

The QUT Clayton Utz Law Library collection supports the learning, teaching, and research needs of staff and students from the Faculty of Law. In addition, where information resource requirements of Justice students and staff are from a social science, rather than a legal perspective, they are supported by a collection housed in the Gardens Point Branch Library.

The QUT Clayton Utz Law Library collection is available to all QUT students and staff.

2. Faculty of Law Profile

The Faculty of Law has over 2,840 undergraduate students and approximately 860 postgraduate students. Of these about 2000 are part-time and there is also a cohort of approximately 500 off-campus external students.

3. Future directions for the Faculty of Law and implications for the collection.

The QUT Clayton Utz Law Library Manager and QUT Clayton Utz Law Library Services Manager constantly monitor any changes in the strategic direction of the Faculty of Law and communicate this information to the liaison librarian responsible for collection development.

The Faculty of Law, along with all Australian academic disciplines, will from 2010 be operating within a new national regulatory and quality assurance framework, under the Tertiary Education Quality and Standards Agency (TEQSA). TEQSA will monitor the 'academic standards' of all higher education providers registered to issue degree level qualifications under the Australian Qualifications Framework (AQF). This is likely to have implications for the QUT Clayton Utz Law Library collection because of the critical nexus between program delivery and legal research, including the resources that support it.

The Faculty of Law is building its PhD and HRD numbers as well as its international student cohort and collaborative offshore ventures.

4. Background to Collection

The QUT Clayton Utz Law Library is located on Levels 5 and 6 of C Block at Gardens Point Campus. The Faculty of Law at Gardens Point campus is located on Levels 3, 4 and 7 of the same building.

The School of Law was established in 1975. The Law School Library opened in 1977 with a small collection selected by the Head of the School of Law. There was no foundation grant to establish a core collection, so the Faculty relied on the Library acquisitions funding to purchase essential works as well as a number of donations of sets of legal materials.

In terms of conspectus ratings, the collection remained at a basic level for ten years. After the Pearce Report (1987), the University provided funds over a number of years which enabled the Library to purchase some back-sets and essential reference material. Priorities of acquisition were:

Year 1: Australasian materials

Year 2: English and Canadian materials

Year 3: National Reporter System and other United States primary works

Year 4: Other jurisdictions, including those of the European Community

There was a change of name from 'School of Law' to 'Faculty of Law' at the beginning of 1987 which resulted in a change in the name of the Law Library.

In 1989, a conspectus of the collection included an appraisal by a consultant. Reports from this exercise were used as a basis to generate additional funds over a five year period. A major outcome following the recommendations of the Pearce Report was an overall increase in the number of journal subscriptions.

In 1992, a Mechanism B grant was used to augment the Library's holdings in the fields of environmental law and commercial and property law. These resources supported the then existing Centre for Commercial and Property Law and the Research Concentration in Environmental Law.

The move to electronic full-text databases has enabled the cancellation of a number of duplicate print subscriptions in the reference, primary, and loose-leaf collections as well as the journals. This has greatly expanded the degree of access available to remote and off-campus students.

The QUT Clayton Utz Law Library is often offered donations of collections from other law libraries in legal firms, barristers' chambers, government departments, etc. Each request is considered on a case by case basis in consultation with the Dean, Faculty of Law, (if appropriate) and the Associate Director, Library Resources (Information Resources and Research Support).

5. Description of Existing Collection

The collection comprises monographs (including textbooks), journals, loose-leaf services, law reports, and legislation and a legal reference collection.

All material types may be acquired in print or electronic format.

All print material is catalogued, and all titles except those in the periodical collection are classified. Moys Dewey is the classification scheme used.

The QUT Clayton Utz Law Library subscribes to, or accesses the major Australian legal reference works, law reports series, statutes and loose-leaf services in print or electronic format. Because of the nature of the law, it is critical that the QUT Clayton Utz Law Library retain the print format as the permanent and unchangeable archive to primary materials.

Reference Collection

The QUT Clayton Utz Law Library Reference Collection comprises digests, citators, legal encyclopaedias, encyclopaedias of forms and precedents, and journal indexes mainly from the jurisdictions of Australia, Great Britain, Canada, New Zealand and the United States of America. Other types of material in this collection include legal dictionaries, dictionaries of words and phrases, general dictionaries, legal bibliographies, books of abbreviations, directories and handbooks.

Primary Collection

The QUT Clayton Utz Law Library Primary Collection mainly includes material from common law countries with an emphasis on Australia (particularly the Commonwealth and Queensland), Britain and the United States of America, Canada and New Zealand.

There is a small European Community Collection including International Court of Justice Reports and there is a substantial International Treaty Collection.

Law Reports

The authorised reports for the Commonwealth of Australia and all state and mainland territory jurisdictions are held. Most other alternative report series are also held as are a number of subject specific report series. All major Australian *authorised* law report series are subscribed to in both print and electronic form where both are available.

Statutes

Annual/Sessional statutes, current sets of legislation reprints, and series of statutory instruments and rules for all Australian states, territories, and the Commonwealth of Australia, are held. There are a number of different historical series of Queensland statutes but the early coverage is not complete.

Parliamentary papers, Hansard, Bills and Gazettes are also included for each jurisdiction where possible.

Rapoport Collection

This is a separate collection of selected law reports which were donated by the Rapoport family in 2002 in memory of David Rapoport, QC, of Toowoomba, Queensland.

Secondary Collection

The QUT Clayton Utz Law Library Secondary Collection comprises textbooks, casebooks, loose-leaf services, journals and other treatises. The content primarily reflects the undergraduate, postgraduate and Higher Research Degree (HRD) students' legal information needs.

Periodical Collection

The QUT Clayton Utz Law Library Periodical Collection contains scholarly journals and periodicals with a primarily Australian coverage. It also includes materials from the United Kingdom, the United States of America, Canada, New Zealand and the EU.

A number of journal titles are acquired as part of an exchange program with law schools from other universities. The QUT Clayton Utz Law Library is a participant in the Australasian Law Teacher Association (ALTA) exchange program. Under the agreement, the QUT Clayton Utz Law Library exchanges two copies of the *QUT Law and Justice Journal* for law reviews from other participating institutions. A number of American Law Schools also exchange their Reviews with the *QUT Law and Justice Journal*

This exchange program was initiated by the Faculty of Law in the 1980s but is currently being reviewed with the intention of ceasing the program.

Government Publications Collection

The QUT Clayton Utz Law Library receives a number of serial publications that emanate from government and/or legislative bodies. These publications fall outside the scope of what is included in the Primary Collection (namely Parliamentary Papers, Hansard, Bills, Acts and Reprints, Gazettes and Statutory Instruments)

These Government Publications are filed in jurisdiction order and then sub-filed by title. Government Publications which are not serials are located in the Secondary Collection.

For more information, see the [Government Publications Policy](#).

Continuing Legal Education (CLE) Collection

Continuing legal education publications from legal professional associations are Located in this collection.

The CLE collection is filed by jurisdiction and then chronologically. These titles are individually catalogued but not classified.

Law Reform Collection

Works from Australian, Australian states, Canadian and United Kingdom Law Reform Commissions are collected and comprise a separate law reform Collection. The material is filed by jurisdiction and then by title. Annual reports of law reform commission are filed at the beginning of each jurisdiction. These titles are individually catalogued but not classified.

Other QUT Clayton Utz Law Library Collections

Archival Legislation Collection

Copies of all superseded or repealed legislation reprints and annotators for the Queensland and Commonwealth jurisdictions are kept for research purposes

This collection is required to support legal researchers who need to know or have access to how the law (as contained in the legislation) stood at a particular point in time. No online sites have sufficient chronological coverage to support this information need.

Stack Collection

The QUT Clayton Utz Law Library retains on site some older material that is considered important to legal researchers.

This type of material includes:

- Superseded or cancelled Australian loose-leaf services
- Older editions of the classic texts from the Sweet & Maxwell “Common QUT Clayton Utz Law Library” series
- Older editions of legal encyclopaedias and other reference materials where there is information unavailable elsewhere

These materials have a designated location of “Law Stack” and sit at the end of the reference collection.

Course Reserve Collection

Books and other material as recommended by academic staff (via request forms or via prescribed readings in unit outlines and unit study guides) are located in the Course Reserve collection. Liaison librarians also place items known to be in high demand by students in the course reserve. This information is noted in the Library catalogue.

Learning and Research Desk Collection

Copies of material that are frequently required for answering information queries at the Learning and Research Desk are held at the Desk. There is a specific location code for this material in the catalogue - ‘Law Infodesk’.

In the QUT Clayton Utz Law Library this material includes Queensland and Commonwealth annotators, dictionaries, referencing style guides and legal abbreviations books.

Rare Book Collection

The Law Rare Book Collection has developed from a nucleus of scarce and old materials kept in an archival section. Donations have been received from Professor W. Duncan of books belonging to the Woolcock collection (Mr Justice Woolcock served on the Supreme Court of Queensland and while Parliamentary Counsel edited a consolidation of Queensland Statutes).

Other material has been collected from the estate of Miss Keating and the collection of retired Mr Justice B. McLoughlin.

Ms Carmel MacDonald, a former Principal Lecturer in Law, has also donated some rare material.

QUT Clayton Utz Law Library South Pacific Collection

Originally QUT Clayton Utz Law Library held a small collection of primary materials (legislation and reports) and secondary materials, originally acquired to support the South Pacific Interest Group, active in the Faculty of Law in the mid 1980s. This material has been relocated to the Queensland Supreme Court Library on permanent loan.

Modification history

Date	Sections	Source	Details
7 Dec 2007	Several sections	ADIR via IRC	General updating of policy
26 Nov 2010	Several sections	LLM via IRC	General updating of policy
