

QUT Library Collection Development Manual

4. Collection Management

4.7. Committees and Groups

Identification block

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| QUT Library Collection Development Manual | |
| 4.7. Committees and Groups | |
| Contact Officer | Associate Director, Library Services (Information Resources and Research Support) |
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Policy statement

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1. Information Resource Committee

The Information Resource Committee (IRC) is convened by the Associate Director, Library Services (Information Resources and Research Support) and normally meets monthly.

The principle role of the Committee is to plan and manage Library information resources and Library controlled funds in the Library Resource Allocation (LRA) budget.

For full terms of reference, membership and minutes, see:
<https://intranet.library.qut.edu.au/committees/IRMG/>

2. Acquisitions Monitoring Committee

The Acquisitions Monitoring Committee (AMC) is a sub-committee of IRC. It is convened by the Associate Director, Library (Information Resources and Research Support).

The principle role of the Committee is to monitor the commitment and expenditure of the LRA including cancellations.

For full terms of reference and membership see:
<https://intranet.library.qut.edu.au/committees/AMC/>

The Library Consultative Committee on E-Trials is convened by the Associate Director, Library Services (Information Resources and Research Support) and normally meets once per year.

It is comprised of the following members:

- Associate Director, Library Services (Information Resources and Research Support)
- Faculty nominee (selected by the Executive Dean from each Faculty)
- Branch Library Managers
- Library Resources Services, Deputy Manager

The Committee is responsible for:

- Selecting for one year trial new electronic database products which serve the learning, teaching and/or research needs of the QUT community
- Evaluating electronic database products after one year's trial, and selecting products for continuation, provided ongoing funding can be allocated or is available through cancellation of less suitable products.

3. eBooks Reference Group

The eBooks Reference Group is a sub-committee of IRC and meets on an "as needs" basis.

It is convened by the Library Resource Services Manager. The principle role of the Group is to provide recommendations to IRC on matters relating to the selection, acquisition, evaluation and promotion of electronic books.

For full terms of reference and membership, see:
<http://intranet.library.qut.edu.au/committees/>

Modification history

| Date | Sections | Source | Details |
|------------------|------------------|-------------------------|--|
| 7 November 2006 | Several sections | Assoc Dir (IR) via IRMG | Minor textual changes |
| 17 November 2009 | All | ADIRRS | Addition of eBook Reference Group and deletion of the Lending Services and Document Delivery Group and the Dataset Group |