

## QUT Library Collection Development Manual

### 3. Practices

#### 3.6. Collections

##### 3.6.3. QUT Past Exam Papers

###### Identification block

<b>QUT Library Collection Development Manual</b>	
<b>3.6.3. QUT Past Exam Papers</b>	
Contact Officer	Associate Director, Library Services (Information Resources)
Approval Authority	Library Leadership Team
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Date of Next Review	16 October 2014

###### Policy statement

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##### 3.6.3 QUT Past Exam Papers

###### 1. Scope of current collecting

The Library obtains electronic versions of QUT past examination papers that lecturers have released for public viewing from Examinations, Student Business Services. This does not normally include examination papers for units of less than 30 students as these are not produced centrally, however, lecturers may supply the library with these examination papers for scanning and inclusion in the collection.

###### 2. Access

Released examination papers are available in electronic format and can be accessed via the Course Materials Database (CMD) Exam Paper Search. The CMD is available via QUT's Learning Management System and also from the Library Website.

Unless a new examination paper is released or an examination paper is self-activated by academic staff, the CMD examination paper will expire after 5 years. Although the library collects examination papers released for public viewing, lecturers may at any time request the removal of an examination paper from the CMD.

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Released examination papers for earlier years are retained in print format in the Law Library only at the request of Faculty of Law.

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### Modification history

Date	Sections	Source	Details
8 Dec 2005	[policy section]	Associate Director, Information Resources via IRMG	
5 February 2007		Associate Director, Information Resources via IRMG	Revised minor changes
12 December 2008		Associate Director, Information Resources via IRC	Revised with minor updating
19 Jan 2009	Title	ADIR	Restructure of CDM contents page requiring renumbering of certain policies
3 June 2011	1.	Library Resource Services Deputy Manager via IRC	Minor edits.

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