

QUT Library Collection Development Manual

3. Practices

3.6. Collections

3.6.2. Course Materials Database

Identification block

QUT Library Collection Development Manual	
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Contact Officer	Associate Director, Library Services (Information Resources)
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Policy statement

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3.6.2. Course Materials Database

1. Purpose and Scope

The purpose of the Course Materials Database (CMD) is to deliver high use, lecturer recommended readings in electronic format to students in compliance with copyright law.

The CMD currently includes copyright resources digitised under the statutory educational provisions of Part VB of the *Copyright Act 1968* (Cth). It also includes articles and ebook chapters in licensed electronic databases and released QUT past examination papers.

2. Primary User Groups Served

The CMD primarily serves QUT coursework students. A small number of readings have been added to the CMD for Australian Technology Network (ATN) courses.

3. Background to collection

In 2001, the CMD replaced the Library's Course Reserve collections as the method for providing access to high demand articles, book chapters, conference papers and cases. The digitisation of copyright readings for inclusion in the CMD was made legally possible by the Digital Agenda amendments to the *Copyright Act 1968 (Cth)*.

4. Scope of current collecting

The CMD currently includes digitised book portions, journal articles, conference papers, cases, unreported judgements (and where copyright allows, whole works) digitised under the statutory educational licence, as well as articles and ebook chapters in licensed electronic databases.

Officially released past examination papers are added to the CMD each semester (see the [Past Examinations Paper Policy](#)).

High demand material not suitable for digitisation is included in the Course Reserve Collection (see the [Course Reserve Collection Policy](#)).

Categories generally not included in CMD are: freely available on the Internet, QUT publications, unpublished QUT copyright, QUT Staff owned copyright, QUT student and guest lecturer material.

An annual archiving of the CMD is conducted to remove readings which have been inactive for 18 months.

It is planned to make streaming media music recordings copied under the Tertiary Music Licence as well as licensed, locally hosted online video accessible via the CMD in the future.

5. Access

The CMD is only available to QUT students and staff. It is accessed via QUT's Learning Management System and Library web pages.

Documents are scanned using OCR (Optical Character Recognition) software in order to minimise file size and maximise searchability and accessibility.

Alternative text format versions of CMD documents are made available for students with a visual disability.

Modification history

Date	Sections	Source	Details
5 February 2007	3,4	Associate Director, Information Resources via IRMG	Reviewed and updated with services for students with visual disabilities
23 December 2008	3,5	Associate Director, Information Resources via IRC	Updated with changes in Blackboard and Flexiprint.
3 June 2011	3	Library Resource Services Deputy Manager via IRC	Deleted historical background.