

QUT Library Collection Development Manual

3. General

3.4 Digital Repository

3.4.1 QUT Digital Repository

Identification block

QUT Library Collection Development Manual	
3.4.1 QUT Digital Repository	
Contact Officer	Associate Director, Library Services (Information Resources and Research Support)
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Policy statement

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3.4.1 QUT Digital Repository

1. Purpose and scope

The purpose of this policy is to outline the background, staff responsibilities, collections, service priorities, and access to the QUT Digital Repository.

The QUT Digital Repository is a key information management and resource discovery service provided by the University and is used to store, manage, and disseminate research outputs and other information collections to the world, primarily via open access. It is a concept which brings together a number of collections and online services currently delivered by a range of repository systems managed by the Library, and could in future also provide an access point to a range of collections of digital assets provided by other areas of the University.

2. Background to the repository

The first digital collection, the [Course Materials Database \(CMD\)](#), which is an “ereserve” collection of digitised resources for QUT courses and units available to QUT students and staff only, was launched in 2002. QUT ePrints (See [CDM 3.4.3 QUT ePrints](#)), was launched in 2003 and is an open access institutional repository for making author manuscript versions of QUT’s peer reviewed research outputs freely available to the world. QUT was the first institution in the world to mandate the deposit of authors’ manuscripts into an institutional repository. QUT ePrints has been locally hosted at QUT using the GNU EPrints open source repository system software.

Since then, the repository’s scope, content and systems have been broadened and the QUT Digital Repository is now a service encompassing a range of collections, services and systems.

3. Responsibilities

Responsibility for the QUT Digital Repository is distributed throughout a number of QUT Library committees, Technology, Information and Learning Support (TILS) teams and key positions.

Committees with responsibility for the QUT Digital Repository include:

- Library Leadership Team which has overall responsibility for approving strategic directions and policy
- The TILS Research Support Committee which oversees the use of the repository in meeting research support objectives
- Information Resources Committee which oversees the development of the information resource collections
- Library Services Committee which oversees the client service aspects
- Information Access Committee which oversees the development and delivery of the Library’s web services

Teams with responsibility for operationalising the QUT Digital Repository system(s) include:

- The Digital Repositories Team within Library eServices which is responsible for the technical development and administration of the QUT Digital Repository
- The Web Team within Library eServices which is responsible for developing and maintaining the associate web site(s)
- The eResearch Support Team which provides leadership in research support services
- Library Resource Services staff who are responsible for managing the workflow of materials into the repository
- Enterprise Servers and Storage (ESS) within Information Technology Services (ITS) which centrally hosts the repository infrastructure

Key positions with responsibilities for the QUT Digital Repository include:

- The Associate Director, Library Services (Information Resources and Research Support) is responsible for developing collections, developmental projects and policies, which meet research needs
- The Associate Director, Library Services (Client Services and Learning Support) is responsible for resourcing repository projects and staffing, and for developing services which meet learning and teaching needs
- The eResearch Access Coordinator is responsible for developing research support applications

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- The Digital Repository Project Manager is responsible for the day-to-day management of the repository and for project and technical developments
 - The Library Resource Services Deputy Manager is responsible for the day-to-day management of the Course Materials Database

4. Collections

The QUT Digital Repository is being grown in scope to provide an increasingly diverse range of online collections of resources developed within QUT.

Current collections include:

- [QUT ePrints](#) – an open access institutional repository of fulltext author manuscripts of research outputs. Deposit is mandated – see [MOPP F/1.3 QUT ePrints repository for research output](#)
- [QUT Theses](#) - Higher Degree Research Student theses (PhD, and Masters by Research) available in fulltext and contributed to the Australasian Digital Theses (ADT) network. Deposit is mandated – see [MOPP F/1.10 Library treatment of theses](#), and also [CDM 3.4.3 QUT ePrints](#)
- [Sugar Industry Collection](#) – a collection of books digitised under the [Universal Digital Library “Million Books”](#) initiative – see [CDM 3.4.4 Sugar Industry Collection](#)
- [OzCase](#) – a collection of Queensland law resources digitised and made available by the OzCase consortium of Southeast Queensland University Libraries and the Queensland Department of Justice and Attorney General
- [Construction Innovation Collection](#) – a historical collection of research outputs produced by the Cooperative Research Centre (CRC) for Construction Innovation
- Excellence in Research for Australia (ERA) Peer Review Collection – a collection of research outputs assembled for ERA purposes. The controlled-access collection is accessible to Australian Research Council (ARC) peer review panel members only and is not publicly visible via the QUT Digital Repository web site.
- [Course Materials Database \(CMD\)](#) – an “ereserve” collection of digitised resources for QUT courses and units, available to QUT students and staff only via QUT BlackBoard and the Library web site – see [CMD 3.6.2 Course Materials Database](#). This collection is not accessible via the QUT Digital Repository web site.

Future collections to be developed may include:

- Other subject collections of materials digitised from the QUT Library print collections
- Other collections from Research Centres and Institutes
- Research Data collections
- Peer reviewed ejournals published by QUT
- Peer reviewed conference papers published at conferences hosted by QUT

5. Service priorities

The QUT Digital Repository has been developed to support the research, and learning and teaching objectives of the University.

The QUT Digital Repository supports QUT’s research and innovation objectives by:

- Promoting open access of QUT’s peer reviewed research outputs (QUT ePrints) and HDR theses, thus increasing the accessibility, citation count, and impact of QUT’s research
- Providing open access to selected digitised subject collections of information resources

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- Providing controlled access to QUT's collection of research outputs identified for peer review for the ERA research assessment exercise by the Australian Research Council

The QUT Digital Repository supports QUT's learning and teaching objectives by:

- Making unit and course resources available to QUT students and staff using the Course Materials Database (CMD) via BlackBoard and the Library web site

The QUT Digital Repository will continue to be developed as a user friendly online information discovery service.

Current and future service directions include:

- The development of updated interfaces
- The linking and integration of online collections from other areas of the University to provide cross-searching and improved access
- Integration into QUT Library's mainstream resource discovery systems
- Improved integration with QUT's research administration system

6. Access

QUT Library is an active supporter of the open access movement – see [CDM 3.1.5 Open Access](#). QUT Digital Repository collections will normally be made available via open access, unless there is a specific business reason not to.

The success of repository in terms of open access is dependent upon resources being available via multiple web access points, rather than requiring potential users to know to navigate their way through the QUT Digital Repository homepage. For this reason, the Library ensures open access collections are indexed by a range of popular open access indexing tools including [Australian Research Online](#), [OAster](#), and [Google Scholar](#) for example.

The following QUT Digital Repository collections are available via open access:

- [QUT ePrints](#)
- [QUT Theses](#)
- [Sugar Industry Collection](#)
- [OzCase](#)
- [Construction Innovation Collection](#)

The following QUT Digital Repository collection is available to QUT students and staff only via QUT Access:

- [Course Materials Database \(CMD\)](#)

The following QUT Digital Repository collection is available to the peer review panels of the Australian Research Council for the purpose of the Excellence in Research for Australia (ERA) research assessment exercise:

- Excellence in Research for Australia (ERA) Peer Review Collection

Modification history

Date	Sections	Source	Details
30 November 2009	All	ADIR&RS	Initial draft
4 January 2010	All	ADIR&RS	Minor modifications following Information Resources Committee and Research Support Committee
12 January 2010	Added CMD to 1. Background. Added role of the Library Resource Services Deputy Manager to 3. Roles. Added indexing and linking to 6. Access.	ADIR&RS	Incorporating feedback from Library Leadership Team
