

QUT Library Collection Development Manual

3. Practices

3.1. General

3.1.2. Clients

Identification block

QUT Library Collection Development Manual	
3.1.2. Clients	
Contact Officer	Associate Director, Library Services (Information Resources and Research Support)
Approval Authority	Library Leadership Team
Approval Date	March 2010
Date of Next Review	March 2013

Policy statement

Table of contents

1. Introduction
2. Primary clients – description of categories
3. Primary clients – borrowing privileges
4. Other clients (non-QUT)
5. Other clients – description of categories
6. Other clients - borrowing privileges

3.1.2. Clients

1. Introduction

The Library's collections (print and electronic) are intended to meet the information needs of primary clients. The primary clients of QUT Library are QUT staff and students. In the spirit of collection sharing and community engagement, the Library does make provision for access and use of the collections by clients who are neither QUT staff or students, through a variety of arrangements.

The Library provides access to a selected number of electronic resources for use by members of the public from computers located within the QUT Library buildings.

2. Primary clients: description of categories

Primary client categories include the following:

Undergraduate students. In addition, the following groups are included:

-
- Students enrolled in non-award courses
 - Visitors to the University classified by the University as “like student”

Postgraduate Coursework students, including:

- Graduate Certificate Students
- Graduate diploma students
- Masters by coursework students
- External postgraduate students
- Professional Doctorate students

Research students, including

- Honours students
- Masters by research students
- PhD students

Staff, including

- Professional staff
- Academic staff
- Academic researchers located in off-site facilities where research work is undertaken
- QUT Council members
- Visiting staff
- Adjunct Professors
- Employment agency staff and consultants granted “like staff” status on Human Resources database

Others persons affiliated with QUT, including

- Life Fellows of QUT
- Honorary Doctorate recipients
- Persons honoured by QUT awards
- Retired staff with more than 10 years of service
- Other individuals granted “like staff” status, who are entered on the Human Resources staff database

3. Primary clients: Access to resources

3.1 borrowing privileges

Borrowing privileges vary for the different groups of clients described above. They are specified in detail at <http://www.library.qut.edu.au/services/borrowing/>

4. Other clients (non-QUT)

The Library also undertakes to serve the needs of other clients, not affiliated with QUT, who are eligible to use the Library’s collections in various ways. Non-QUT clients include:

- Reciprocal borrowers
- Individual Associate members
- Corporate Associate members
- Educational Associate members
- Alumni and Graduate Associate members
- School Associate members

5. Other clients: description of categories

Reciprocal borrowers include students and staff from other Australian universities. QUT is a member of the national reciprocal borrowing scheme, [University Library Australia](#), which allows staff and students from other Australian universities to register and borrow in person from QUT Library. There are some particular arrangements for the students of other Universities in the Brisbane area, which are reviewed annually.

Individual Associate members include:

- Individual members of the general community, business and industry
- Students of other educational institutions including schools, TAFE or private training providers
- QUT graduates and Alumni members
- QUT Student Guild Employees
- Chaplains and outside members of QUT Committees

Corporate Associate members include companies and organisations who may wish purchase multiple borrower cards.

Educational associate members include Training providers offering non-university level courses who wish to purchase membership in bulk for their staff and students.

6. Other clients: borrowing privileges

Borrowing privileges vary for the different groups described above. They are specified in detail at <http://www.library.qut.edu.au/community/index.jsp>

Modification history

Date	Sections	Source	Details
24 th Nov 2005	1. Introduction	Associate Director, Information Resources] via IRMG	Update stats
23 Aug 2007	1. Introduction	Associate Director Information Resources via IRMG	Minor updating
18 March 2010	General update	GP BLM via IRC	Minor updates