

QUT Library Collection Development Manual

3. Practices

3.1. General

3.1.1. Budget Allocation

Appendix – Library Resource Allocation Explained

Identification block

QUT Library Collection Development Manual	
3.1.1. Budget Allocation – Appendix – Library Resource Allocation Explained	
Contact Officer	Associate Director, Library Services (Information Resources and Research Support)
Approval Authority	Library Leadership Team
Approval Date	8 April 2010
Date of Next Review	8 April 2012

Policy statement

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1. Introduction

The purpose of this document is to provide an outline of the Library Resource Allocation (LRA) for Executive Deans and Heads of School at QUT.

The LRA is funded as a fixed 2.2% of “Total University Funds Available for Distribution”. The Vice Chancellor’s Advisory Committee established the allocation system in 1999 on the recommendations of a Working Party consisting of some Deans, senior Library staff and senior Chancellery staff. The allocation process has been devised to give the Library capacity to meet the information needs of students and staff for learning, teaching and research. The model originally included a Coursework Pool and a Research Pool, however these were amalgamated into the Faculty Specific Pool in 2008 because of overlapping needs.

2. LRA funding pools

The LRA features four funding pools which are outlined below:

Cross Faculty Electronic Databases Pool

There are two parts to this pool. The larger part is the *Cross Faculty Electronic Databases* fund. As agreed by VCAC on 1/3/01, all the full text electronic journal databases (except Law) are paid for from this Pool since they are multidisciplinary databases and also span coursework to research journals.

The smaller part is the *Electronic Databases eTrials Pool* which has been established to allow the Library staff in consultation with a committee of Dean's nominees to select and trial new electronic database information services as they enter the marketplace. Once a product is trialled and accepted, it must then continue to be paid for from the most appropriate funding pool. Cancellations of print serials or other electronic databases must usually be made to afford the purchase of new resources. The Library manages the accounts.

Faculty Specific Pool

This funding pool meets the information needs of each Faculty for the purchase of monographs (ebooks, print books and audiovisual materials) for coursework use by students and research use by HDR students and researchers. A portion of the funding for this pool is sliced off the top and is allocated to collection development priorities such as to resource new courses or to address known weaknesses in the collection's ability to support teaching. The bulk of this funding pool is divided between faculties using a formula based on student EFTSU, average book price, and library reliance factor (based on loans per faculty). Both academics and Liaison Librarians select materials for purchase. The Library manages the accounts.

Central Reference Pool

This funding pool meets the needs of students and staff to search by subject, author etc over the range of published information sources using indexes, abstracts and reference materials. This is largely used for subscriptions to electronic reference sources, and is managed by the Library staff.

Shared Costs Pool

This relatively small pool provides funds to meet the costs of freight, handling and bibliographic records. These funds are administered by Library staff.

Appendices to policy

[Appendix 1: Faculty Specific Monograph Allocation Process – Faculty-level Information](#)

[Appendix 2: Faculty Specific Monograph Allocation Process – School/Discipline-level Information.](#)

Modification history

Date	Sections	Source	Details
5 May 2009	New document	ADIR	Document was titled "LRA Cheat Sheet for Deans"
8 April 2010	Title Section 2	ADIR&RS	Document was made an appendix of CMD 3.1.1. Funding Pools were reduced from 4 to 5 to reflect approved budget structure.