

QUT Library Collection Development Manual

2. Collection Development Principles

Identification block

QUT Library Collection Development Manual	
2. Collection Development Principles	
Contact Officer	Associate Director, Library Service (Information Resources and Research Support)
Approval Authority	Library Leadership Team
Approval Date	15 April 2010
Date of Next Review	15 April 2013

Policy statement

2. Collection Development Principles

The following principles underpin the Library's collection development activities:

1. The QUT Library collection is a single integrated collection of physical and electronic resources. Physical material is located on open access at the branch libraries and is available upon request from the QUT Library Store. Electronic resources are accessible to all QUT students and staff via the University's secure network and the Web.
2. Information resources are selected for the collection to meet the learning, teaching and research needs of the University community.
3. Information resources are selected because they are expected to be used. The Library uses usage and return on investment measures to ensure it continues to purchase resources that are in demand.
4. The Library allocates the Library Resource Allocation (LRA) funding fairly to meet the information needs of all schools and faculties - responsive to changes in courses, student numbers, research directions and resources already available in its collections, and mindful of the differing costs of resources in various disciplines.
5. Electronic resources are preferred over print because they maximise student and staff access to collections, independent of time and location. Electronic journals and databases are preferred over print journals, and electronic books (ebooks) are preferred over print books when available.
6. Remote hosting (cloud) options for electronic resources are preferred over local hosting at QUT due to the benefits of efficiency and timeliness of information.

-
7. The Library centralises the purchase, organisation and access to information resources in the most cost effective way, so that resources are purchased at the best possible price, are appropriately managed and are shared equitably amongst the University community.
 8. Electronic resources are made as accessible as possible by integrating them into the Library Website, Library Catalogue, Subject Guides, Quick Find search, Open URL Resolver and Proxy services.
 9. While the physical collections are selected to meet the primary learning and research needs of the QUT staff and students located at particular campuses, the intercampus loan system is in place to service the needs of QUT users at other campuses.
 10. The Library conscientiously avoids unnecessary duplication of resources, except for textbooks which are purchased in multiple copies to meet the needs of student classes.
 11. The Library collaborates with faculties and the QUT Bookshop to ensure the requirements of the [Higher Education Support Act \(HESA\) 2003 Guidelines](#) are met when purchasing and providing access to resources for learning and teaching purposes.
 12. In order to maximise return on its Library investment and to ensure that collections can be shared by all, the University does not support or maintain School-based libraries. See http://www.mopp.qut.edu.au/F/F_01_08.jsp#F_01_08.02.mdoc
 13. Formats of material may vary according to the requirements of different disciplines, such as the creative industries for example.
 14. With the wealth of scholarly information available, the Library cannot attempt to satisfy every need. Where the collection does not meet the specialist needs of researchers and research students, the Library provides prompt document delivery services to Higher Degree Research Students and Staff.
 15. The Library has established regular collection evaluation, stocktake and weeding programs to ensure that its information resources continue to meet the current learning, teaching and research requirements of schools, faculties and research institutes.
 16. The Library collaborates with other university libraries where possible to negotiate the most cost effective access to electronic information resources and to provide access to specialist print resources.
 17. The Library supports the University's research community to make its published research outputs available to the world via the QUT ePrints institutional repository and via support for true gold road open access journals and publishers.
 18. The Library supports global initiatives to preserve and maintain access, and in particular open access, to published resources that may be orphaned or at risk of loss due to the failings of the publishing industry.
 19. The Library selects freely and openly accessible web resources for the QUT collection to replace or supplement published (by paid subscription or purchase) when possible and appropriate.
 20. The Library provides students with convenient Web based electronic access to high use lecturer recommended readings of copyright materials via their online learning sites.

Modification history

Date	Sections	Source	Details
31 August 2007	Add new #14 #15 was old#14	Associate Director, Information Resources via IRMG	Minor updating. Expand #14 Library's open access role.
15 April 2010	Updated principles	ADIRRS via IRC	Additional principles
