

QUT Library Collection Development Manual

3. Section heading

3.6. Collections

3.6.5b. Special Collecting Areas: Curriculum

Identification block

QUT Library Collection Development Manual	
3.6.5b. Special Collecting Areas: Curriculum	
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Policy statement

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3.6.5b Special Collecting Areas: Curriculum

1. Purpose

The purpose of the Curriculum Collection is to be a resource centre providing materials for curriculum studies and facilitating the location and retrieval of materials for teaching. The Collection provides:

- resources for professional education students to use in the preparation of curriculum units for assignments and professional experience placements
- resources for professional education students to use for the Teaching of English as a Second (TESOL) or Foreign Language (TEFL)
- resources for all students of English as a Second Language (ESL) at all levels, including adults e.g. international students preparing for tertiary studies and improving their proficiency in English

The Library strives to make the Curriculum Collection a collection of excellence, reflecting innovations in education and new developments in classroom teaching.

2. Primary User Groups Served

The collection is designed to meet the needs of students enrolled in professional education courses and academic staff in the Faculty of Education. It also supports the study and teaching of students for whom English is their second language.

3. Background to collection

The Curriculum Collection at Kelvin Grove Library is currently one of the largest of its kind in Australia, with more than 56,000 items currently held. It represents a substantial investment and holding, developed over many years. It is the product of three separate collections, which were originally established to support the teacher education programs of QUT's BCAE constituents.

For several years, specialist Curriculum Librarians were responsible for maintaining the Collection. From the mid-1980's, responsibility was transferred to Liaison Librarians. In 2006, an Education Liaison Librarian was assigned the role of Curriculum Collection Coordinator (CCC).

The Collection has been evaluated regularly since its inception, and in 1994 and 2002, extensive reviews were undertaken. The first of these indicated a perceived decline in quality of the Collection. It also resulted in a formal Collection Development Policy.

In 2002, a consultant was employed to undertake an in-depth evaluation of non-fiction in the Collection. It was weeded the following year on the basis of the report. Weeding and collection management is an ongoing aspect of the CCC'S role.

4. Scope of current collecting

The Curriculum Collection provides access to current and relevant curriculum materials and includes a broad range of high quality resources, both Australian and international, in a range of formats

4.1. Historical coverage.

The collection provides current material to support the teaching process. The definition of current is difficult and depends on the type of material. However, superseded classroom editions, AV formats no longer used, material covering superseded classroom practices, dated geo-political material or material representing inappropriate stereotypes (sexist or racist) may be considered for relegation. The issue is more relevant to non-fiction material as children's literature is subject to different criteria. Criteria set out in the policy may assist with determining removal of non-current material. An historical set of Queensland curriculum documents should be kept for comparative purposes.

4.2 Geographical coverage

The emphasis for curriculum and policy material (category (i) below) is on Queensland with a representative selection of material from other States. There are no geographical limitations to other material, though there is a predisposition to Australian material, and material used in Australian schools.

4.3 Language coverage

The emphasis is on English language. However, multilingual and non-English language textbooks and teaching resources are purchased for Languages Other Than English (LOTE) taught in Queensland schools.

4.4 Selection of material

Selection of material for the Curriculum Collection is undertaken by Liaison Librarians.

The following categories are included in the collection:

- (i) School curricula and syllabuses with particular emphasis on Queensland . **See** the Syllabus Collection Development Policy for detail.
- (ii) Textbooks, both primary and secondary level including teachers' manuals, guides and students' workbooks. This category will also include school editions of novels and plays set for study in English literature
- (iii) Material specifically designed and produced for the teaching situation, including educational games, software, AV, posters and charts, reading schemes and teaching kits. Guides to the use of these resources should also be included. Material relating to teaching methodology for particular subjects may also be included where the emphasis is on the practical application of principles within the classroom.
 - a. Any material appropriate for teaching levels K-12 on subjects offered in Queensland schools.
 - b. Materials in any media or format which can be used in the classroom e.g. print, models, realia, kits, pictures, charts, posters, maps, computer software, multi-media
 - c. Material to assist with the teaching, lesson preparation and classroom activities of specific subjects. In relation to practical subjects such material could include artbooks, cookbooks, books on handcraft, textiles and technical material appropriate to the classroom
 - d. Material relating to the teaching of English as a Second Language by students enrolled in the Graduate Certificate in Education (Teaching English to Speakers of Other Languages - TESOL) and Master of Education (Teaching English to Speakers of Other Languages - TESOL).
 - e. Material to improve the English language proficiency of students for whom English is a Second or Foreign Language. Includes English language learning programs and kits and graded readers
- (iv) Children's literature including poetry, picture books, folk or fairy tales.
 - a. All books shortlisted for the Australian Children's Book Awards as well as notable award winners from overseas, and other literary lists.
 - b. A selection of the year's publications.
 - c. Material about children's literature authors and illustrators.

5. Material outside the scope of the collection

Material on education and teaching that is outside the scope of the collection will be located in the General, Reference and Periodical collections. In general, this is material intended for the tertiary study of education and teaching. Such material would include curriculum theory, theoretical material in whole or part dealing with general teaching methodologies, material on the history or sociology of teaching or curriculum, child psychology and behaviour.

- (i) Adult editions of novels and plays studied in senior secondary classes are housed in the General Collection. See 4.4.(ii) above.

6. Access

The Curriculum Collection is housed at a separate location on Level 4, D block, Kelvin Grove Library. It includes a number of sub-collections:

- (i) Non-fiction material classified by DDC and mainly integrated regardless of format. Exceptions include:

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- a. Hanging file of charts and poster
 - b. Big Books – recent acquisitions in separate racks
- (ii) Junior Fiction filed by Author Cutter and shelved in one sequence regardless of age and format
 - (iii) Australian Children’s Literature Collection of award winners – shelved separately by Author Cutter

All items receive full MARC cataloguing. Topical.geographic subject headings are added to junior fiction.

Where there are multiple copies of a resource, all copies are located together in the Curriculum Collection. Exceptions will be rare and at the discretion of Liaison Librarians.

For example, copies of a cookery book containing recipes may be located in the General Collection for students of nutrition, but also in the Curriculum Collection to support the Key Learning Area of Home Economics.

Students on fieldwork placements may borrow items from the Curriculum Collection on extended loan.

Modification history

Date	Sections	Source	Details
26/6/06	All sections	Assoc. Director,(IR) via IRMG	Revision of whole policy